

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on January 8, 2020 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

This meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

To those present in the gallery today, by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

## **2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
-------------	-------------	---------------

### **Conflict of Interest Reporting Form**

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

## **3. ADDITIONS TO THE AGENDA**

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**THAT** the Regular Agenda of Council dated January 8, 2019 be accepted as presented.

## **4. DELEGATIONS AND PRESENTATIONS**

- Ben McAuley – Crown Buds Presentation

## **5. CONSENT AGENDA**

5.1 Vouchers – November 28 to December 11, 2019

[05\\_01\\_01 Vouchers to Dec11 2019](#)

5.2 Minutes – Economic Development Committee – August 29, 2019

[05\\_02 Minutes EcDev August 29 2019](#)

5.3 Minutes – Special Council Minutes – December 11, 2019

[05\\_03 Council Special Minutes Dec11 2019](#)

5.4 Minutes – Regular Council Minutes – December 11, 2019

[05\\_04 Council Minutes Dec11 2019](#)

5.5 Public Works Report

[05\\_05 Public Works Department Update](#)

5.6 Four Counties Transit Agenda Package – December 16, 2019

[05\\_06 FourCounties Transit Agenda Pkg](#)

5.7 SCRCA Planning and Regulations 2020 Fee Schedule – Notice of Change

[05\\_07 SCRCA Memo Re Fees to Municipalities](#)

5.8 Politicians can block you on Twitter. But should they?

[05\\_08 PoliticiansTwitter\\_McGillArticle](#)

5.9 Ministry of Energy, Northern Development and Mines – Natural Gas Expansion Support Program

[05\\_09 Min of Energy Dec17 2019](#)

5.10 Transforming and Modernizing the Delivery of Ontario’s Building Code Services

[05\\_10 Bldg Code Reform Signed Ministers Response](#)

5.11 Corporation of the Township of Huron-Kinloss resolution concerning Conservation Authorities Act

[05\\_11 RamaraConservationAuthorityClauseHK](#)

5.12 Township of Perry resolution concerning Single-Use Disposable Wipes

[05\\_12 Ban of SingleUse Disposable WipesTownship of Perry](#)

5.13 Thames Centre resolution concerning Mandatory and Non-Mandatory Programs of Conservation Authorities

[05\\_13 ThamesCentreResolutionConservationAuthoritiesProgramming](#)

5.14 Stratford resolution concerning Conservation Authorities

[05\\_14 Stratford Letter and Resolution in Support of Conservation Authorities](#)

5.15 Hastings Highlands resolution concerning Joint and Several Liability Consultation

[05\\_15 Hastings Highlands Support Township of Springwater](#)

5.16 Withdrawal of appeal under Section 5(2)(a) of the *Drainage Act*, RSO 1990, cD.17

[05\\_16 Minnema Appeal\\_withdrawal\\_letter](#)

5.17 Phase One ESA Draft Final Report for 301 Main Street

[05\\_17 Phase One ESA\\_Draft Final\\_17Dec2019\\_cmp](#)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**THAT** the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.17 as information, and approve the special meeting minutes dated December 11, 2019 and the council meeting minutes dated December 11, 2019.

**6. COMMITTEE OF ADJUSTMENT**

None

**7. PUBLIC MEETINGS**

None

**8. STAFF REPORTS**

a. Fire

None

b. Administration

1. Site Plan Agreement – CrownBuds Inc.

[o8 b 01 Site Plan Control Dev Agreement CrownBuds](#)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**THAT** the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with CrownBuds Inc. Patrick John McAuley, Elisa Nichole Petrenko, and Helen McAuley, for lands located at 22164 Dundonald Road, Glencoe ON, NoL 1Mo.

2. Phase Two ESA – 301 Main Street – Construction of License Child Care Facility

[o8 b 02 301 Main St Phase One Update](#)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**WHEREAS** the Municipality of Southwest Middlesex has received funding to construct a Licensed Child Care Facility in Glencoe; and

**WHEREAS** Council has chosen municipality property located at 301 Main Street for the construction of a Licensed Child Care Facility; and

**WHEREAS** a Phase One Environmental Site Assessment has demonstrated that a Phase Two Environmental Site Assessment is required to support the filing of a Record of Site Condition for a change in property use from industrial to institutional; and

**WHEREAS** there is a limited timeframe in which to construct the new Licensed Child Care Facility;

**THEREFORE**, Council hereby resolves to purchase the services required for a Phase Two Environmental Site Assessment on 301 Main Street, Glencoe, from LDS in the amount of \$19,800 (HST excluded).

c. Building  
None

d. Finance  
None

e. Facilities and Recreation  
None

f. Public Works  
None

**9. NOTICE OF MOTION**

**10. CORRESPONDENCE AND PETITIONS**  
None

**11. UNFINISHED BUSINESS**  
None

**12. NEW BUSINESS**

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

**13. COUNTY COUNCIL AND CONFERENCE UPDATE**

**14. ANNOUNCEMENTS**

**15. CLOSED SESSION**  
Closed session not anticipated

**16. BY-LAWS**

1. By-law No. 2020/001

[16 01 2020 001 Borrowing Bylaw](#)

Being a municipal by-law for borrowing current expenditures

2. By-law No. 2020/002

[16 02 2020 002 Bylaw Interim Tax](#)

Being a by-law to provide for Interim Tax Levies for the year 2020

3. By-law No. 2020/003

[16 03 2020 003 CrownBuds Site Plan](#)

Being a by-law to authorize the Mayor and the Clerk to enter into a site plan agreement with CrownBuds Inc., Patrick John McAuley, Elisa Nichole Petrenko and Helen McAuley on the property known municipally as 22164 Dundonald Road, Southwest Middlesex, ON

4. By-law No. 2020/004

[16 04 Confirming BylawJan08 2020](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 8, 2020)

#2020-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2020/001 to By-law No. 2020/004 be given first, second, third and final readings.

## **17. FUTURE MEETINGS (subject to change)**

- January 22, 2020 – 7:00 p.m. – Planning/Council
- February 12, 2020 – 7:00 p.m. – Council
- February 26, 2020 – 7:00 p.m. – Planning/Council

## **18. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.